

The Health Service Center RN provides first aid and nursing interventions for health emergencies, illnesses and injuries that occur on-campus. Other duties include:

- Educates and assists in the control of communicable diseases through preventive Tuberculosis and immunization programs, early detection, surveillance and reporting of contagious diseases.
- Plans and implements protocol for clients visiting the Health Services Center for management of health problems including the administration of medication.
- Maintains, evaluates, and interprets health data to accommodate individual needs of clients.
- Develops and revises Health Services Center's policies, procedures, and standing orders.
- Maintains communication with the medical advisor as necessary on the health operations of the Center.
- Coordinates utilization of existing health resources to provide appropriate care of clients, and makes necessary referrals to parents (for minor clients), school personnel and community health resources for intervention, remediation, and follow through.
- Coordinates health screening programs of students in accordance with the public law and school policy, and provides follow-up services when indicated. This includes conducting health clearances for school enrollment.
- Serves as a resource to employees and students on health issues. This includes serving as a health liaison between school, home, and the community.
- Coordinates health audit, prepares, and submits statistical reports to the Tuberculosis and Immunization Programs of the Department of Public Health and Social Services as required.

Other professional faculty duties are outlined in the BOT-GFT Agreement.